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MEMORANDUM FOR: Executive Director

FROM: John H. Stein
Deputy Director for Operations

SUBJECT: Dissemination of Intelligence Information

REFERENCE: Memorandum from Executive Director to
DDI and DDO, dated 1 Feb 82, same subject

1. The DO has done a great deal in the last few years to reduce our paper holdings in the field and to remove the CIA label from information disseminated to other agencies. Attached is a memorandum on this subject with a chronology of actions taken.

2. Security surrounding the dissemination of CIA information can be divided into several areas of concern. However, the principal ones are the physical custody and control of information by customers, and unauthorized use of information, including oral leaks. The latter problem is a general one of major proportions that is currently receiving high level attention within the government. Although we impose varying degrees of control on our information, in the final analysis there is no absolute control once the information leaves our hands. Although some further restrictions might be imposed, the sheer volume of information disseminated within the United States, as well as geographical considerations, leaves little room for modifying our present system of dissemination on the domestic scene. Overseas, however, we could exercise much more effective control over CIA information by retaining it only in our field stations and prohibiting other departments of the government from sending our information overseas without our prior authorization, which would be granted only in exceptional circumstances. In other words, our field stations would assume the responsibility for disseminating locally and tightly controlling all CIA information sent abroad, as they already do for much of our information, except in special cases where other arrangements would be approved by Headquarters.

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Security is still investigating this exposure. (The DDI will address the exposure of one of its documents.) Our information must be better protected and I have outlined a way to do this. As drastic as the proposal may seem, I consider such action the most effective means of controlling CIA information abroad, and the extra burden that it would impose on our already overworked field stations a price that we are willing to pay in order to strengthen this important aspect of our security.

John H. Stein

John H. Stein

Attachment
As Stated

cc: DDI

C/PCS/[REDACTED] 8 Feb 82)

Distribution:

- 0 - EX DIR
- 1 - DDI
- 1 - DDO
- 1 - C/IMS
- 1 - C/PCS
- 1 - Ex. Reg.
- 1 - DDO Reg.

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C O N F I D E N T I A L

CHRONOLOGY

MAR 79 DO implements program of sending all regulations to the field in microfiche form vice paper.

JAN 80 The DDO charges IMS to reduce the total overseas holdings of paper, strictly control all publications and reduce the number of publications going overseas.

JAN 80 IMS drafts and the DDCI signs a memo to all directorates designating IMS as responsible for reducing paper going overseas, particularly publications.

JUN 80 DO paper holdings overseas total 25X1
feet.

JUL 80 25X1

OCT 80 IMS assigns an officer full-time to manage the program of controlling publications going overseas.

- o The DO identifies DDI and 25X1
FBIS publications being sent in
 copies to DO stations 25X1
- o Master lists are created resulting in the elimination of duplicate issuances being sent to overseas stations.
- o IMS notifies the DDI that the former is the focal point in the DO for all publications being sent abroad.

C O N F I D E N T I A L

FEB 81

The DDO instructs all DO elements that publications for overseas are to be strictly limited and that IMS will be responsible for aiding DO components in eliminating nonessential publications.

MAR 81

A telepouch to all DO overseas elements opens a dialogue between the field and IMS to eliminate nonessential publications. Response was favorable. Replies received from [] stations.

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MAY 81

Stimulated by IMS goading, responsible DDI elements propose to the DDI that versions of their publications going overseas be sanitized to:



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JUN 81

First sanitized DDI publication for overseas distribution.

AUG 81

DO paper holdings overseas are [] feet (a reduction of [] feet from 1980).

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25X1

SEP 81

DO overseas installations are provided microfiche indices vice their 3x5 manual holdings (i.e., microfiche replace more than [] of 3x5 cards).

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FEB 82

The DO identifies [] DDI and FBIS publications being sent in [] copies to DO stations.

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o Of these, [] copies of bulky publications are being sent in microfiche vice paper.

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o DDI periodic publications sent overseas have decreased []

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o DDI ad hoc publications (e.g., [] sent to DO Headquarters components can be sent to the field by area desks placing them in sealed envelopes -- their transmittal overseas cannot be monitored by IMS.

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